

## Transit Document Receipt

This checklist is to confirm the receipt of documents that are submitted. Please arrange your document according to this receipt and indicate which of the below documents have been supplied. Any additional documents included in the application should be indicated on the "Others" section. Enclose your documents in 1 long brown envelope with your name and contact number written at the upper left corner. (One envelop per application).

Applicants can find guidance to help decide which documents will be useful in supporting their visa application at the Visa Application Centre. Applicants are advised to read the relevant guidance before submitting their application.

Requirements	Qty	Original	Remarks	
Completed Visa Application Form	2	√		
One (1) Recent Passport-sized photograph (to be pasted on the designated area on the form)	1	√		
Current passport with at least 2 blank pages/ at least 3 months valid by the time visa expires.	1	√	Schengen-	
			USA-	
			UK -	
			Canada-	
			Japan-	
Previous passport(s)		√	Schengen-	
			USA-	
			UK -	
			Canada-	
			Japan-	
For Transit- Seafarer	QTY	Original	Photo-copies	Remarks
1. Air Ticket/Booking Confirmation (including all entries and exit to all countries of destination)		√		
2. Detailed <u>guarantee letter</u> from the local manning agency in the Philippines		√		
3. Letter from the Principal/agent in Spain		√		
- it <u>must</u> be written in Spanish				
- must have a telephone number				
- must have an email address				
4. Valid Seaman's Book		√	√	
5. Overseas Employment Contract (POEA)		√	√	
6. Certificate of Safety of Life at Sea (SOLAS)		√	√	
Others				
Photocopy of passport/s with old and new visa stamps from any countries			√	
Copy of Alien Certificate Registration (for foreigners)				
Visa application fee	must be paid in cash at the counter			
1 Long Brown Envelop	1	√		

I confirm that I am a/n \_\_\_\_\_ national, applying for Transit visa in Spain and I am aware of the obligation to provide necessary supporting documents required by the Spain Consulate General.

**I have submitted the above documents to VFS Philippines- Visa Application Centre in support of my Spain visa application.**

Applicant's Name & Signature \_\_\_\_\_

Name of Manning Agency \_\_\_\_\_

VFS Staff's Name & Signature \_\_\_\_\_

Date Signed: \_\_\_\_\_