

SHORT STAY VISA – TRANSIT

REQUIREMENTS	ORIGINAL	PHOTOCOPY
Long Brown Envelope (With the applicant's surname, name, contact number and email address written in bold letters on the upper left corner using marker)		
Signed Schengen Visa Application form with:		
<ul style="list-style-type: none"> Photo (35mm x 45mm, passport-size, white background, with the present, same image and likeness) – Passport sized 	1 SET	1 SET
Guarantee Letter from the Philippine Shipping Agency (with stamp and signature) <ul style="list-style-type: none"> Name and personal data of the seafarer. Position on board the vessel Departure date from Manila and duration of the contract Name of vessel, date of arrival/departure from the Spanish port 	✓	
Letter of Invitation (on letter headed paper, written in Spanish with stamp and signature) from the Principal or agent in Spain mentioning the following: <ul style="list-style-type: none"> Name and personal data of the seafarer. Position on board the vessel Departure date from Manila and duration of the contract Name of vessel, date of arrival/departure from the Spanish port Itinerary that the seafarer will follow to arrive in Spain, date of arrival and company that will be in charge of transporting him/her to the vessel. 		✓
Philippine Overseas Employment Agency's Documents (POEA) <ul style="list-style-type: none"> Overseas Employment Certificate Valid Employment Contract 		✓ ✓
Valid Passport (with 3 month's validity from the end of intended stay, must contain two empty pages) and Previous passport's (latest 2 old passports) <ul style="list-style-type: none"> Photocopy of Bio page, previous visas and immigration stamps from the current and 2 old passports DO NOT STAPLE ANY DOCUMENT ON THE PASSPORT	✓	✓
Seafarer's booklet/Seaman's book valid for at least 3 months and must contain empty pages <ul style="list-style-type: none"> Photocopy of Bio page DO NOT STAPLE ANY DOCUMENT ON THE SEAMAN'S BOOK	✓	✓
For non appearance: With previous Schengen visa issued last 3 years. <u>The representative shall provide an authorization letter fully signed (wet signature) by the applicant.</u>	✓	

I acknowledge that:

- ☐ I have provided all supporting documents as requested on this checklist.
- ☐ I have not provided all supporting documents and I am aware that the result of my application will be based on the decision of the Consulate General of Spain.

Please Note:

- Kindly bring the originals for verification purposes.
- If needed, and in order to clarify the purpose of the intended trip, other documents not indicated might be required.

Printed Name and Signature

Date