



SHORT STAY VISA – TOURISM/FAMILY VISIT

| REQUIREMENTS | ORIGINAL | PHOTOCOPY |
|--|----------|-----------|
| Long Brown Envelop (With the applicant's surname, name and contact number written in bold letters on the upper left corner) | | |
| Signed Schengen Visa Application form with photo (35mm x 45 mm, white background) | | |
| Airline Ticket Reservation/Booking | | |
| An International Travel Insurance (medical expenses and repatriation) covering the entire period of the person's intended stay and valid for all Schengen states. Minimum coverage should be EUR 30,000 | | |
| Proof of Economic Means <ul style="list-style-type: none"> ○ If Employed: Certificate of Employment/Authorization for Leave of Absence, Payslips, Income Tax Return (ITR) ○ If Self-Employed: Business Permit, SEC, DTI, Income Tax Return (ITR) ○ Bank Certificate ○ Bank Books ○ Statement of Account | | |
| Proof of Accommodation <ul style="list-style-type: none"> ○ For Tourist: Hotel Reservation (for the entire stay in Schengen area) ○ If Invited by Family/Friend: Official Invitation Letter issued by Spanish police; Sponsor's Passport and/or Documento Nacional de Identidad (DNI), Residence Card; Proof of Economic Means | | |
| For Spouses of Spanish/EU Nationals – Spanish/EU marriage certificate (issued not more than 6 months ago) recognized by the Government of the corresponding EU national. Marriages that are not registered/recognized by the corresponding EU Government will not be processed as an EU spouse visa. Only marriages recognized/registered by the corresponding EU government are free of charge. | | |
| Identity/Marital Status <ul style="list-style-type: none"> ○ If Single: Birth Certificate ○ If Married: Birth Certificate and Marriage Contract ○ For non-Filipinos: Alien Certificate Registration (ACR), International Card Residence (ICR) | | |
| For Minor and/or Students <ul style="list-style-type: none"> ○ Affidavit of Support and Consent, Copy of Passport of Parents/Legal Guardian ○ Proof of Enrollment and certificate of leave of absence if travelling during the school year ○ Proof of Economic means of parent/Legal Guardian ○ DSWD Permit | | |
| Valid Passport (3 months' validity from the end of intended stay) and Previos passports, visas and previous visas and stamps | | |

I acknowledge that:

- I have provided all supporting documents as requested on this checklist.
- I have not provided all supporting documents and I am aware that the result of my application will be based on the decision of the Spain Embassy.

 Printed Name and Signature

 Date