



CONSULADO GENERAL DE ESPAÑA
MANILA

RESIDENCE VISA
(no lucrative)

PROCEDURE:

1. Complete the documents required. Put all the documents in 1 large brown envelope (with the applicant's surname, name and contact number written in bold letters on the upper left corner of the envelope).
2. The applicant must come personally on the appointment date and must pay the visa fee upon submission of the application.
3. Always include photocopies of the documents submitted.

REQUIREMENTS:

1. Duly accomplished **National** application form.
2. One (1) recent passport-size photo with white background (to be pasted on the application form)
3. Valid passport (with validity of at least 12 months).
4. **1 photocopy** of the data page of the valid passport.
5. Duly accomplished application form EX – 01.
6. Duly accomplished **790 tax form (code 052)**.
7. **Proof of economic means:** Bank Certifications, financial statements, etc. With a minimum amount of **2.259,6 € INCOME** per month plus an additional 564,90 € for every additional family member.
8. **Medical/Health Insurance** by insurance company accredited in Spain.
9. Letter written in Spanish from the applicant explaining the motive for the application for the visa and indicating the place of residence in Spain.
10. **Medical Certificate** (done at any DOH accredited hospital or clinic) indicating the non-existence of diseases that may have a serious effect on public health, according to International Sanitary Regulations of 2005 (authenticated by the Department of Foreign Affairs) (validity 3 months from date of issuance).
11. **NBI Clearance** (National Bureau of Investigation) authenticated by the Department of Foreign Affairs (validity is 6 months from date of issuance). Must present Police/NBI Clearance from the places of residence within the last 5 years, authenticated by the corresponding authorities.
12. All documents presented in English must be translated to Spanish by a recognized Spanish translator (traductor jurado) accredited by the Spanish Ministry of foreign Affairs.

NOTE: OTHER DOCUMENTS NOT INDICATED MAY BE REQUIRED

Important Reminder:

FOR SECURITY REASONS, CELLPHONES AND BAGS ARE NOT ALLOWED INSIDE THE CONSULATE GENERAL. THEREFORE IT IS ADVISED NOT TO CARRY ANY DURING YOUR VISIT. IN CASE VISITORS COME WITH A BAG OR CELLPHONE TO THE CONSULATE PREMISES, THEY WILL HAVE TO LEAVE THEM OUTSIDE. THE CONSULATE GENERAL WILL NOT BE HELD LIABLE FOR ANY LOSS OF OR DAMAGE TO PERSONAL BELONGINGS.